

## Sundancer Volunteer Job Descriptions in a Nutshell

<u>Club House</u> – Help to be the eyes and ears of the Stadium. Monitor tickets and credentials for people using gates, elevators and party tent. Enforce No Smoking and Safety rules in Stadium.

<u>Information</u> - Answer questions for customers and distribute brochures/materials related to the Surprise Stadium, Spring Training Season, Surprise and the NW Valley Visitor Guides.

<u>Office</u> -Answer phones in Sundancer Office. Distribute shirts, hats, badges, parking pass and handbooks to volunteers. Keep daily attendance records for Sundancer volunteers. Prepare Sundancer of the Day form. Collect money and hand out receipts in the Media Dining.

**Parking** - Direct customers to park vehicles in designated parking lots.

**Pass Gate/ Check-In** - Check-in Sundancer volunteers for each game day. Monitor fans entering and exiting the Stadium gates.

**Programs/50-50 Raffle** – Sell programs and tickets for the 50-50 Raffle during the game. Reconcile daily sales for programs and tickets.

<u>Shuttle Drivers</u> – Drive golf carts between parking lot and stadium for Sundancer volunteers and vendors. Morning and afternoon shifts.

<u>Ticket Takers</u> – Greet fans, answer questions, scan tickets at turnstiles and assist fans in locating seats. Monitor total fan count from turnstiles.

<u>Ushers</u> – Assist fans to locate seats in Stadium. Enforce No Smoking and Safety rules in the Stadium.

<u>Water</u> – Water - Provide bottled water inside the stadium to Sundancer volunteers who are working. Must be able to lift case of water. This involves lots of walking while pushing a cart so great if you want to get in lots of steps. Lots of positive interaction with people as everyone is happy to get water on those hot days.

<u>Wheelchairs</u> – Provide transfer assistance for fans. Before the game customers are taken from the gate to their seats and then a return trip after the game.

<u>Will Call</u> – Assist the Ticket Office with distribution of tickets purchased through the internet, as well as complimentary tickets provided by the teams. Answer Ticket Office information phone line.